



Canadian International School of Phnom Penh

2021-2022 School Year Tuition & School Fees

1. Tuition and School Fees (in US dollars)

Grade	Half Day	Full Day	Application Fee	Enrolment Fee	Capital Fee
Nursery	5,600	6,600	250	1,000	1,200
Pre-K	7,100	8,400	250	1,000	1,200
Junior-K	9,000	9,500	250	2,000	2,400
Senior K	-	10,600	250	2,000	2,400
Grades 1	-	12,000	250	2,000	2,400
Grade 2 - 5	-	12,600	250	2,000	2,400
Grades 6	-	14,900	250	2,000	2,400
Grade 7 - 8	-	17,200	250	2,000	2,400
Grade 9 - 10	-	17,500	250	2,000	2,400
Grade 11	-	19,000	250	2,000	2,400

2. Description of Fees

- **Application Fee:** A one-time fee that is required of all applicants to cover testing and administrative costs.
- **Enrollment Fee:** A one-time fee for newly accepted students. Payment must be made in full by the first payment date. The enrollment fee is non-refundable and non-transferable. **For the 2021-2022 school year, parents will receive a 50% discount on the enrollment fee.**
- **Capital Fee:** An annual fee required of all students and covers the cost of maintaining and upgrading the school campus facilities. Students enrolling for the second semester will be charged 50% of the annual fee. Students who withdraw from CIS before the beginning of the second semester may receive a 50% refund of the annual Capital Fee. No quarterly refunds or discounts will be offered.

3. Additional Fees

Additional fees are optional services provided by the school and grade-specific required educational resources.

- **Transportation Fees:** Please see our transportation policy for details or contact operationsupport@cisp.edu.kh
- **Lunch Fees (in US dollars):** Please contact cashier@cisp.edu.kh for information about lunch fees and arrangements.
- **Uniform Fees (in US dollars):** Junior Kindergarten to Grade 11 students are required to wear the CIS uniform while at school.

Item	Price
Girls' Uniform Set	\$25 (individual items, \$12.50)
Boys' Uniform Set	\$25 (individual items, \$12.50)
PE Set	To be confirmed
Cap	\$5
Backpack - Small	\$16.00*
Backpack - Large	\$17.00*
Jacket	\$12.50

*Free for all JK and new students. The size of the backpack is based on the student's grade level.

- **Technology Fee Descriptions:**

- G6-G11: A one-time fee for a Chromebook
 - G10-11: A one-time fee for a Scientific Calculator
- G10-11 Students are required to purchase a graphic calculator for Grades 10 to 12 students during in-class instruction and examinations. To meet examination requirements, the Texas Instrument TI-Nspire CX II CAS Color Graphic Calculator. Parents can purchase this at the school or wherever the product is sold.

Please contact the cashiers office at cashier@cisp.edu.kh for rates on technology resources.

- **ECAs:**

- Extra-curricular activities are optional classes students can take after school. The fees vary based on the activities offered and resources needed to teach the sessions. Information regarding ECA terms, fees and activities will be shared with parents throughout the school year.

4. Tuition & Payment Options:

Plan A: Single Payment – The entire balance to be paid in one installment. Plan A is eligible for the Early Bird Discount below.

Plan B: Payment by Semester - Total balance to be paid in two installments. A post-dated cheque is required for the second payment. Plan B is eligible for the Early Bird Discount below.

Plan C: Payment by Quarter - Total balance to be paid in four installments. Post-dated cheques are required for the quarterly payments.

Grade	Plan A	Plan B		Capital Fee (Semester Only)*	Plan C**			
	Jun 30	Jun 30	Dec 1	Plan B Dates	Jun 30	Oct 1	Jan 11	Mar 1
Nursery Half	5,600	2,898	2,898	618	1,474	1,474	1,474	1,474
Nursery Full	6,600	3,416	3,416	618	1,737	1,737	1,737	1,737
Pre-K Half	7,100	3,674	3,674	618	1,868	1,868	1,868	1,868
Pre-K Full	8,400	4,347	4,347	618	2,210	2,210	2,210	2,210
JK Half	9,000	4,658	4,658	1236	2,368	2,368	2,368	2,368
JK Full	9,500	4,916	4,916	1236	2,500	2,500	2,500	2,500
Senior K	10,600	5,486	5,486	1236	2,789	2,789	2,789	2,789
Grades 1	12,000	6,210	6,210	1236	3,158	3,158	3,158	3,158
Grade 2 – 5	12,600	6,521	6,521	1236	3,315	3,315	3,315	3,315
Grades 6	14,900	7,711	7,711	1236	3,921	3,921	3,921	3,921
Grade 7 – 8	17,200	8,901	8,901	1236	4,526	4,526	4,526	4,526
Grade 9 – 10	17,500	9,056	9,056	1236	4,605	4,605	4,605	4,605
Grade 11	19,000	9,833	9,833	1236	4,999	4,999	4,999	4,999

** This capital fee payment arrangement only applies to Plan "B" and Plan "C"*

***Plan "C" is NOT eligible for the Early Bird Discount*

5. Tuition Discounts:

- Early Bird Discount: paid on or before April 30th (**Plan "A" / "B" Only**) - **5%**.
- Sibling Discount: applies to the second and consecutive younger sibling(s) enrolled at CIS irrespective of enrollment order - **10%**.

Tuition Adjustments for Late Enrolments

- Students joining the first semester **after October 22, 2021** will receive a 50% discount from the first semester's tuition. (Pay 75% of full year tuition)
- Students joining for the start of the second semester will receive a 50% discount from the full year's tuition. (Pay 50% of full 1 year tuition)
- Students joining the second semester **after April 8, 2022** will receive a 50% discount from the second semester's tuition. (Pay 25% of full year tuition)

6. Returning Student Deposit Requirements

Students returning to CIS will be required to pay a place-holder deposit of \$750 on or before **April 30, 2021** of the current school year. This is a non-refundable and non-transferable fee that will be applied to 2021-2022 tuition and fees. This fee can only be applied to the following school year, and may not be deferred.

7. Payment Fees and Terms

- Payments must be made **on or before** the due dates listed above to prevent any late fees.
- All fees and outstanding balances must be settled before report cards or any academic records can be issued.
- A 5% late charge will be applied to outstanding payments after the deadline. An additional 1% will be charged each additional week the payment is late.
- If outstanding fees have not been resolved four weeks after the late fee payment notice has been issued, the parents will be required to discuss continued enrolment at the school.

8. Refund Policy

- Parents are entitled to a 90% refund for the 2021-2022 school year **if** they withdraw their child prior to the first day of school **and** tuition and fee payments were made in advance.
- Completed withdrawal forms received prior to September 30th will result in a 40% refund for first semester tuition and a full refund for the second semester tuition paid.
- Completed withdrawal forms received prior to December 1st will result in a full refund for any second semester tuition paid.
- Completed withdrawal forms received prior to February 28 will result in 40% refund for second semester tuition paid.
- No other partial refunds on tuition will be granted.
- All refunds are subject to a 10% transaction fee.

Additional Notes

- There is no additional cost for the French and Mandarin bilingual programs.
- Students who need additional English language support will be enrolled in the English Language Learners (ELL) program. The fee for this program is \$300 per semester. *(Only applies to students from Grade 1 and up).*
- New students are required to pay fees within the first two weeks of acceptance to CIS.
- New students can begin classes two school days after payments are made.
- The Early Bird Discount only applies to payment **Plan “A” and Plan “B”**.
- Additional charges may be required for certain educational travel and activities on a cost-recovery basis.
- The application and enrollment fees will not be charged for returning students if these students have returned before four full semesters have passed since their withdrawal. Following four full semesters, all applications are subject to application and enrollment fees.
- New students who have enrolled will receive a one free backpack
- Parents who refer families to CIS can receive a \$200 voucher upon the child/ren's successful acceptance to CIS. The voucher can be used to cover school fees. For more information, please contact cashier@cisp.edu.kh.
- If a student does not return an educational resource to the school (library books, musical instruments, electronic devices, etc.), the amount will be charged to their school account. Any unpaid fees will result in a family not receiving academic records or access to Gibbon.
- Please check the Parent Agreement for further details.

CIS reserves the right to change discounts and promotions at any time. Please check our website at <https://www.cisp.edu.kh> for new details.

Updated June 2, 2021